

FULL TIME JOB POSTING

Title	Principal Planner
Location	Delaware-Muncie Metropolitan Plan Commission Delaware County Building Room 206 100 W. Main Street Muncie, Indiana
Supervisor	Kylene Swackhamer : <i>Executive Director</i> - DMMPC
Qualifications	<ul style="list-style-type: none"> • Bachelor's degree in transportation planning, engineering, mathematics, urban planning, or a related field. Advanced training in traffic computer modeling and forecasting, including Network Modeling and Mobile 6, is required. An equivalent combination of education, training, and experience will be considered. • Proficient in statistics and traffic control devices, with practical knowledge of department-specific software and applications such as GIS. Ability to apply this knowledge to various interrelated tasks and operations. • In-depth understanding of FHWA guidance and federal laws, with the ability to effectively implement and maintain Transportation Planning principles, practices, terminology, and technology. • Must meet all hiring requirements, including passing a drug screen. Willingness to occasionally work extended hours and evenings, and travel out of town, sometimes overnight, for meetings, training, and conferences.
Responsibilities	<ul style="list-style-type: none"> • Develop and update the Transportation Improvement Program (TIP) and Transportation Plan to outline short- and long-term projects, including budgeting and allocating federal funds. • Prepare amendments to the TIP, including providing information to committees and the Air Quality (AQ) Consulting Group, updating the TIP document and Transportation Plan, running traffic models, and analyzing Air Quality Conformity with guidance from the AQ Consulting Group. • Serve as a liaison for the Muncie Indiana Transit System (MITS), attending board meetings and tracking funding and projects. • Attend meetings and conferences, including recording and typing minutes. • Stay current on national transportation issues and safety factors. • Provide the public with information on census data and other traffic related data. • Regularly interact with co-workers, County departments, committee members, INDOT, FHWA, and the public to exchange information and provide services.
Salary	\$41,800
Apply	Send of drop off applications to: Delaware County Human Resources Department 100 W. Main St., Room 208
Application Deadline	Applications will be accepted until position is filled.