

DELAWARE COUNTY BOARD OF HEALTH

MEETING MINUTES OF

FEBRUARY 9, 2012

The Board of Health held an executive session prior to the regular meeting.

Regular meeting of the Board of Health was held in the Commissioners' courtroom on the 3rd floor of the Delaware County Building. Chairperson Judi Harris called the meeting to order at 8:16 p.m.; other board members present:

John Peterson M.D. - Vice Chairperson, Phyllis Beatty, Gerard Costello M.D.,

David Grasso D.V.M. and Joseph Russell

Chairperson Harris asked for corrections or amendments to the January 2012 board minutes. After review a motion was made and seconded to accept the minutes as written, motion carried.

Chairperson Harris asked for volunteers to serve on a committee to review the proposed sites for office space; J. Russell and Dr. Grasso agreed to serve on the Office Space Review Committee along with Chairperson Harris. The committee will bring specific information and recommendations for the Board's review at the March meeting.

Chairperson Harris asked for volunteers to serve on a Strategic Planning Committee; Dr. Peterson agreed to serve along with Chairperson Harris.

Administrator, Joshua Williams, discussed the request for funding from the office of Geographic Information Service; the request is for \$1,000. The total cost of the project is estimated at \$80,000, GIS has asked county offices to partner with them this year due to the shortfalls in the general fund. The Health Department utilizes the service on a daily basis and J. Williams feels it is a fair request from GIS. The \$1,000 would come from the Contract/Software line where it has been expanded without affecting the Department's operating budget. J. Russell asked what areas of the Department would use the service; septic, wells, food safety and vector are divisions of the Health Department which would and have used the service in the past. Dr. Costello moved and J. Russell seconded to approve the \$1,000 request for funding from GIS, J. Russell clarified with J. Williams the cost was neutral to where it would be taken out of ; J. Williams agreed, motion carried.

J. Williams discussed fund number 212 located in the Local Health Maintenance Fund. Pertaining to animal control in Delaware County, J. Williams and Dr. Wilkins has been working together with City officials to resolve issues in the county. Due to the Board's due diligence of fiscal responsibility of the Local Health Maintenance Fund the balance would allow additional funding of other projects while still supporting Health Education programs. One of the categories allowed by state statute to utilize those funds is animal control. J. Williams has met with Phil Peckinpugh, newly appointed Animal Shelter Director of Muncie to discuss the Health Officer's role in state statute regarding communicable disease control such as rabies. J. Williams and Dr. Wilkins wanted to inform the Board of their meeting with Mr. Peckinpugh bringing to the table the discussion with the possibility of future requests for funding animal control issues from the Local Health Maintenance Fund. Chairperson Harris state because

rabies is a public health issue the Board would be open to J. Williams and/or Dr. Wilkins continued work in this area and presenting requests to the Board in the future.

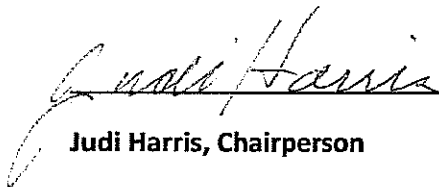
J. Williams stated the topic of guidelines for development and revision of ordinances may fall under strategic planning so the revision to the Tattoo and Body Piercing Ordinance was withdrawn from the agenda of the Commissioners' meeting because the department is starting to work on strategic planning. Chairperson Harris said the information in front of the Board was a set of parameters on how the Board would proceed when developing a new ordinance or amending an existing one. J. Harris said this would be appropriate for strategic planning; J. Williams offered to work alongside Board members of the Strategic Planning Committee.

Rachel Buckman, Tobacco-Free Coordinator of Delaware County, announced the Health Department was awarded \$10,000 from Americans for Non-Smokers Rights to assist with litigation expenses and the Tobacco-Free Coalition received an additional \$40,000 (until June 2013) on top of the \$222,000 grant to help with future events, implementation and media for the Smoke-Free Air law and campaign.

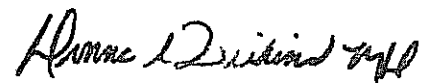
J. Williams discussed the Report of Collections sheet and 200 Funds. J. Williams would like to start the budget process with the Finance Committee; preferably in March.

J. Williams informed the Board members of letters sent to residents in the town of Wheeling and Elm Lake area regarding staff members of the Department performing tests in those areas, Board members may receive inquiries.

Next meeting will be March 8th. A motion was made and seconded to adjourn; motion carried. Meeting adjourned at 8:47 p.m.



Judi Harris, Chairperson



Donna A. Wilkins M.D., Health Officer