

**DELAWARE COUNTY COMMISSIONERS**  
**RESOLUTION APPROVING AMENDMENT TO THE COUNTY PERSONNEL**  
**HANDBOOK**

WHEREAS, the Board of Commissioners of Delaware County have adopted a County Personnel handbook for the conduct of employees in the workplace;

WHEREAS, the Delaware County Commissioners believe that the County Personnel Handbook should be amended from time to time;

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF DELAWARE COUNTY, INDIANA:

1. The Delaware County Personnel Handbook shall be amended as follows:

**7.8 Smoking**

In keeping with Delaware County's intent to provide a safe and healthful work environment, smoking, use of e-cigarettes, vaping and use of any tobacco products in all County buildings is prohibited; out-of-doors locations have been specifically designated as smoking areas and away from any door, window or access to any building. Smoking is not allowed in any County-owned vehicles.

"e-cigarettes" shall be defined as an electronic cigarette.

"vaping" shall mean inhaling and exhaling the vapor produced by an electronic cigarette or similar device.

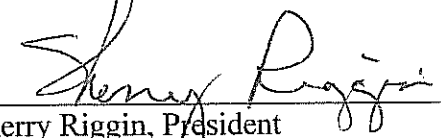
"Tobacco product" means any tobacco, cigarette, cigar, pipe tobacco, smokeless tobacco, snuff or any other form of tobacco, which may be utilized for smoking, chewing, inhalation or other manner of ingestion or absorption.


This policy applies equally to all employees, citizens, and visitors; signs are posted in County facilities.

2. This resolution shall be effective upon passage.

ADOPTED: May 1, 2019

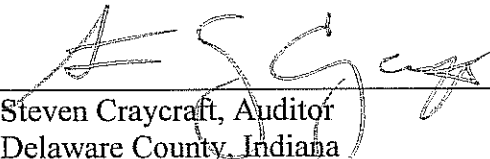
*BOARD OF COMMISSIONERS OF  
DELAWARE COUNTY, INDIANA*

  
\_\_\_\_\_  
Sherry Riggini, President

  
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Shannon Henry, Vice President

  
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James King, Commissioner

*Attest:*

  
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Steven Craycraft, Auditor  
Delaware County, Indiana